

MOVING RULES AND PROCEDURES; FURNITURE AND APPLIANCE DELIVERIES AND REMOVAL;

MOVING INTO OR OUT OF A UNIT;

- 1.) The Rule set forth in (r) on page 42 of the Amended ByLaws (recorded April 4, 2014) relating to "Use of Elevators to Remove or Receive Furniture and Other Large Items" is hereby incorporated by reference as if more fully set forth herein and is applied to all moving-in and moving out activities;
- 2.) Only the East elevator shall be used for moving activities and padding must be in place in the elevator;
- 3.) No moving vans or vehicles shall be parked on the street so as to block vehicle traffic from entering or leaving the premises;
- 4.) All moving activity and transport of personal property shall follow the route past the Laundry and along the North covered walkway;
- 5.) Use of elevator lobbies for assembling, disassembling or staging of personal property is prohibited;
- 6.) At least 48 hours prior to moving, the unit owner shall notify the office of the move and shall deposit the sum of \$250.00 as a damage security deposit.
- 7.) No furniture, moving bags, cartons, crates or trash of any kind shall be deposited in the trash chute or in the trash dumpsters, nor shall the same be left upon any catwalk, lobby, walkway or street;
- 8.) The elevator used for moving shall not be removed from service for any single period greater than 10 minutes.
- 9.) Moving activity may be conducted between 8:30 am and 5:00 pm, Monday thru Friday and between 8:30 am and 2 pm on Saturdays. No moving activity shall take place on Sundays, or on Christmas and New Years Day, Memorial and Labor Day, Fourth of July, or Thanksgiving Day.

FURNITURE AND APPLIANCE DELIVERY;

- 10.) Each of the foregoing Rules relating to moving into or out of a unit is hereby incorporated by reference as if more fully set forth herein and each such Rule is made specifically applicable to the delivery of furniture, furnishings, appliances and other personal property.

NEW: March 04, 2015